



SURVEY TOOL

Facility

Name: <i>Crystal Ostland / Monkey See, Monkey Do</i>		Provider ID: <i>PV108542</i>
Address: <i>1531 Yellowstone Avenue, Billings, MT 59102</i>		
Type: <i>Family Child Care</i>	Service Area: <i>Billings</i>	Assigned Worker: <i>Ryane Holzwarth</i>
Director: <i>Crystal Lynne Ostlund</i>	Phone: <i>(406) 200-4350</i>	Email: <i>crystal.jones257@gmail.com</i>
Contact: <i>same</i>	Phone: <i>same</i>	Email: <i>same</i>

Inspection

Type: <i>Initial-New Inspection</i>	Date: <i>01/08/2020</i>	Time In: <i>1:18 PM</i> Time Out: <i>2:30 PM</i>
Inspector: <i>Ryane Holzwarth</i>	Phone: <i>406-655-7632</i>	

Children/Caregiver Observations

Time: <i>1:19 PM</i>	# children: <i>5</i>	# under 2: <i>3</i>	# caregivers: <i>1</i>
Time:	# children:	# under 2:	# caregivers:
Time:	# children:	# under 2:	# caregivers:

Staff Ratios

1. License	Yes
2. Overlap	Yes

Building/Fire Requirements

3. Inside Facility	Yes
4. Fire Safety	Yes
5. Equipment	Yes
6. Exiting	Yes

Outdoor Tour

7. Play Area	No
37.95.	
121. SAFETY REQUIREMENTS	

7. Play Area (continued)**No**

6. Any outdoor play area must be maintained free from hazards such as wells, machinery, and animal waste. If any part of the play area is adjacent to a busy roadway, drainage or irrigation ditch, stream, large holes, or other hazardous areas, the play area must be enclosed with a fence in good repair that is at least four feet high without any holes or spaces greater than four inches in diameter or natural barriers to restrict children from these areas.
 - a. Outdoor play areas shall be designed so that all parts are visible and easily supervised by staff.

Deficiency**The intent of this rule was not met:**

Based on observation, CCL found that the outdoor area was not free from hazards. CCL observed a quarter on the patio, plastic pieces scattered throughout the yard, and dog poop.

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121. SAFETY REQUIREMENTS

7. Toys, play equipment, and any other equipment used by the children must be of substantial construction and free from rough edges, sharp corners, splinters, unguarded ladders on slides, and must be kept in good repair and well maintained.

Deficiency**The intent of this rule was not met:**

Based on observation, CCL found that the infant bouncy seat was not in good repair. CCL observed that the infant bouncy chair has significant tears in the material that are a hazard to an infant.

8. Swimming

N/A

Program Issues**9. Supervision**

Yes

10. Provider Responsibilities

Yes

11. Activities

Yes

12. Night Care

N/A

Health Issues**13. Illness Exclusion**

Yes

14. Health Prevention

Yes

Medication**15. Administration**

N/A

16. Storage

N/A

Infants/Toddlers

17. Diapering	Yes
18. Feeding	Yes
19. Bathing	N/A
20. Sleeping	Yes
21. Activities	Yes
22. Outdoor Activities	Yes

Nutrition/Food Issues

23. Sanitation	Yes
24. Meal Frequency	Yes
25. Special Diet	N/A

Transportation

26. Basic Requirements	N/A
27. Child Passenger Safety	N/A

Written Records

28. Parent Information	Yes
29. Facility Records	No
37.95.	
124. Fire Safety Requirements	
1. All child care facilities must have a written emergency disaster plan. The plan for each structure used for child care must be developed in such a way that the plan can be followed in the event of a natural or human-caused disaster, such as flood, fire, tornado, or responding to an intruder.	
2. Emergency disaster plans must include:	
a. an emergency supply of blankets, water, food, and supplies;	
b. plans for evacuation, including identification of at least one off-site gathering point;	
c. plans for evacuation of nonmobile children and children with special health care needs;	
d. contingencies that address:	
(i) children's individual needs; and	
(ii) staff responsibilities	
e. plans for reunification of children with their parents;	
f. plans for shelter in place and lock down; and	
g. plans for continuity of operation.	

29. Facility Records (*continued*)**No**Deficiency***The intent of this rule was not met:***

Based on review of Fire Safety Record and Evacuation Plan, CCL found that provider did not have an emergency evacuation plan.

37.95.

141. CHILDREN'S RECORDS

2. The facility must have a master list of the name, address, and phone number of all children in their care and their parents.

Deficiency***The intent of this rule was not met:***

Based on review of facility records, CCL found that the provider did not have a master list.

30. Child File Review

No

37.95.

140. IMMUNIZATION

1. Before a child may attend a Montana day care facility, that facility must be provided with the documentation required by (5) that the child has been immunized as required for the child's age group against measles, rubella, mumps, poliomyelitis, diphtheria, pertussis (whooping cough), tetanus, varicella, hepatitis B, pneumococcal, and Haemophilus influenza type B, unless the child qualifies for conditional attendance in accordance with (7):

Deficiency***The intent of this rule was not met:***

Based on record review, CCL found that there were 2 children that did not have immunizations on file for child #3 and child #5. See enclosed copy of children's record review.

37.95.

128. DOCUMENTATION OF THE ABSENCE OF UNUSUAL HEALTH RISKS FOR CHILDREN UNDER AGE TWO

1. A day care facility must have on file a health record form, provided by the department, concerning any special health risks that would affect other children. This must be obtained and kept on file by the provider prior to residence or enrollment of any child under age two at the day care facility. The health record form must be signed by:
 - a. a physician licensed to practice medicine in Montana pursuant to Title 37, chapter 3, MCA; or
 - b. a physician assistant-certified licensed to practice in Montana and practicing under a utilization plan approved by the board of medical examiners; or
 - c. a person licensed in Montana as a professional nurse and recognized by the board of nursing as a nurse practitioner or clinical nurse specialist; or
 - d. a naturopathic physician licensed under Title 37, chapter 26, MCA

Deficiency***The intent of this rule was not met:***

Based on record review, CCL found that there were 3 children under age two that did not have a pediatric health record signed by a physician, physician assistant, professional nurse or naturopathic physician for child #2, child #4, and child #5. See enclosed copy of children's record review.

37.95.

1003. INFANT'S AND TODDLERS FEEDING

1. An individualized diet and feeding schedule shall be provided according to a written plan submitted by the parents or by the infant's physician with the knowledge and consent of the parents, guardian, or placement agency. A change of diet and schedule shall be noted on each infant's daily diet and feeding schedule.

30. Child File Review (continued)

NoDeficiency**The intent of this rule was not met:**

Based on record review, CCL found that there were 3 infant(s) that did not have an individualized feeding schedule on file for child #2, child #4, and child #5. See enclosed copy of children's record review.

37.95.

141. CHILDREN'S RECORDS

4. Prior to a child being enrolled or entered into a child care facility, the following information, signed by the parent or guardian, must be on file:
 - a. written information on each child explaining any special needs of the child, including allergies;
 - b. a release or authorization of persons allowed to pick up the child;
 - c. necessary medical forms, including all medication authorization and administration logs, signed and updated immunization records and the names of emergency contact persons; and
 - d. an emergency consent form. This form must accompany staff when children are away from the day care site for activities.
7. The information supplied in (4) must be maintained on forms provided by the department and must be signed by the parent or guardian.

Deficiency**The intent of this rule was not met:**

Based on record review, CCL found that the following information was not maintained on forms provided by the department: necessary medical forms-Over the Counter Medication form for child #3. See enclosed copy of children's record review.

31. Medication File

N/A

32. Caregiver File Review

No

37.95.

160. STAFF RECORDS

1. The director must maintain records regarding each staff member, according to their role type, which include:
 - a. verification of CPR and first aid training;
 - b. a copy of the release of information for background checks;
 - c. health statement and contact information; and
 - d. immunization records that establish compliance with ARM 37.95.184

Deficiency**The intent of this rule was not met:**

Based on review of staff paperwork, CCL found that the provider did not have the following information on staff #1: immunizations on file, Release of Background check, Health Attestation form, and a copy of the 1st Aid/CPR card. See enclosed staff list.

33. First Aid Requirements

Yes

Administrative Records

34. License-Certificate

Yes

35. Facility Requirements

Yes

36. Registration/License Process

Yes